



Wellington Community Childcare Association  
Te whanau manaaki tamariki ki Poneke

## T.G. MACARTHY TRUST GRANT 2007 Application Form

**Please answer all questions. Incomplete applications will not be considered.  
Applications must be received by Friday 09/03/07**

1. Name of Organisation \_\_\_\_\_

2. Postal Address \_\_\_\_\_

Physical Address \_\_\_\_\_

3. Contact Person \_\_\_\_\_

Position \_\_\_\_\_

Phone No \_\_\_\_\_ After Hours Phone No \_\_\_\_\_

4. Name of Treasurer \_\_\_\_\_

Phone No \_\_\_\_\_ After Hours Phone No \_\_\_\_\_

5. Are you (Please tick)

An Early Childhood Education and Care Centre (ECEC)

An Out of School Care and Recreation Programme (OSCAR)  
*Has your programme been approved by Child Youth and Family Yes/No*

6. Is your organisation (Please tick)

An Incorporated Society

Sponsored by an Incorporated Society

A Charitable Trust

Sponsored by a Charitable Trust



We confirm that any funds received as a result of this application will be used only for the purpose for which they were approved and that we will send copies of all receipts and return any money we don't spend.

We declare that:

- The information provided in this application is true and correct to the best of our knowledge;
- We have the authority to make the application on behalf of our group.

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*Signature of Authorised Person*

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*Full Name in CAPITALS*

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*Date*

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*Signature of Authorised Person*

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*Full Name in CAPITALS*

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*Date*

## **CHECKLIST**

Before forwarding your application to WCCCA, please ensure that:

1. You have read the criteria and guidelines and are sure you are eligible.
2. You have answered ALL the questions on the application form, including having it signed by two authorised persons.
3. You have included a copy of either your own or your sponsors Certificate of Incorporation, or proof of your own or your sponsors Registration with the Charities Commission.
4. You have included either a full budget for your project, or two estimates or quotes.
5. You have included your most recent set of audited accounts.
6. You have included your annual budget.
7. You have included your last month's financial report.
8. You have included three (3) copies of your application form (NOT the financial details, certificates or any supporting documents)
9. You may include any further details or documentation eg centre or programme advertising, you feel might help support your application

NOTE: Failure to correctly complete your application or supply any of the documentation requested would result in your application being declined. We will not consider any late applications.